

HUMAN RESOURCES OFFICE  
MARYLAND NATIONAL GUARD  
219 WEST HOFFMAN STREET  
BALTIMORE, MARYLAND 21201-2288  
TELEPHONE: (667) 296-3494

**POSITION VACANCY ANNOUNCEMENT #22-006**

**OPENING DATE: 17 OCT 2022**

**CLOSING DATE: 02 Nov 2022**

**FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY**

**BRANCH OF SERVICE: ARMY NATIONAL GUARD**

**POSITION TITLE: HUMAN INTELLIGENCE COLLECTOR / PLATOON SERGEANT (35M4L)    HIGHEST GRADE AUTHORIZED: SFC/E-7**

**ORGANIZATION AND LOCATION: A Co, 629<sup>th</sup> Military Intelligence Battalion, 8601 Odell Road Laurel, Maryland 20708**

**SALARY:** Full Military Pay and Allowances, depending on rank and longevity of selectee.

**WHO MAY APPLY: OPEN TO ON-BOARD AGR ENLISTED SOLDIERS (SFC/E-7) WHO HAVE COMPLETED A MINIMUM OF 18 MONTHS OF THEIR INITIAL TOUR AND TRADITIONAL M-DAY SOLDIERS OF THE MARYLAND ARMY NATIONAL GUARD AND THOSE ELIGIBLE FOR MEMBERSHIP.**

GENERAL ELIGIBILITY REQUIREMENTS:	INITIAL ENTRY QUALIFICATIONS:	ON-BOARD AGR QUALIFICATIONS:
<ol style="list-style-type: none"><li>1. Must be in a Ready Reserve status.</li><li>2. If an Enlisted Soldier, must be 18 years of age and not have reached his/her 55<sup>th</sup> birthday.</li><li>3. Must not be under current suspension of favorable personnel actions.</li><li>4. Must not be entitled to receive Federal military retired or retainer pay.</li><li>5. Must be able to complete a 3-year initial tour of AD or FTNGD prior to completing 18 years of active service and before MRD.</li><li>6. Personnel applying for an initial tour with fifteen (15) or more years of active military duty credited toward retirement must have a waiver from the National Guard Bureau (NGB-ARM) prior to placement on tour.</li><li>7. Applicants who have voluntarily separated from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to re- enter the program.</li></ol>	<ol style="list-style-type: none"><li>1. Must possess the qualifications prescribed in Table 2-1 and not be disqualified under Tables 2-2 or 2-3 IAW AR 135-18.</li><li>2. Must be medically certified as drug free and be tested negative for HIV within the last 24 months prior to initial entry.</li><li>3. Must meet the body composition standards prescribed in AR 600-9.</li><li>4. Must meet the medical fitness standards for retention per AR 40-501, chapter 3; PHA or flight physical must be within 12 months prior to initial entry. Soldiers whose PULHES contains a "3" or "4" must meet the requirements of AR 600-60 prior to initial entry.</li><li>5. Must be able to complete the Military Education requirements commensurate with the military grade.</li><li>6. Enlisted Soldiers in grades E6 and above must possess the required grade, MOS and skill level required by AGR duty position (except for detailed recruiting positions) per AR 135-18, Table 2-1(F) 2a: SSG and above not MOSQ may apply, (unless job stipulates otherwise),but must take a reduction to SGT and submit a memo with their application stating they are willing to take a grade reduction to SGT.</li><li>7. Must be eligible for reenlistment or extension per NGB-ARH Policy #09-26.</li></ol>	<ol style="list-style-type: none"><li>1. Must possess the qualifications prescribed in Table 2-4 and not be disqualified under Tables 2-5 or 2-6 IAW AR 135-18.</li><li>2. Must possess MOS of the AGR duty position or become qualified in that AOC within 12 months.</li><li>3. Failure to qualify in AGR duty position MOS within 12 months of assignment will result in mandatory separation from the AGR Program per Chapter 6, NGR 600-5.</li><li>4. Must be within grade requirements of MTOE/TDA position and NGB staffing Guide.</li><li>5. <b>Soldiers who have not completed a minimum of 18 months of their initial tour may request a waiver of the 18 months stabilization rule through their current Command to be approved by the Chief of Staff (CoS).</b></li><li>6. <b>Stabilization Rule waiver consists of: Letter from Soldier, Endorsements from Chain of Command (CoC), SF 52 w/Executive Summary from Command, and original application packet.</b></li><li>7. <b>A copy of the complete Stabilization Rule waiver along with a copy of the application must reach HRO prior to closing date of the announcement; originals must reach the CoS office prior to the closing date of the announcement.</b></li></ol>

**PARA  
206**

**LIN  
02**

**POSITION #  
03240980**

**UIC  
WPLTAO**

**DESCRIPTION OF DUTIES:** The Human Intelligence (HUMINT) collector 35M4L performs duties shown in preceding skill levels and manages collective HUMINT collection operations. Manages source operations, debriefing operations, intelligence liaison activities, interrogation operations, and screening operations. Integrates cultural intelligence and analysis into HUMINT operations. Serves as an advisor to the command and staff on HUMINT operations, training, policies, and procedures. Participates in HUMINT support to the Military Decision Making Process (MDMP). Coordinates external capabilities to support HUMINT operations. Edits and disseminates intelligence and technical reports using Army HUMINT information systems and communications equipment; manages analysis and research to develop, execute, and assess HUMINT collection; assesses the effectiveness of HUMINT collection; and manages collection security measures to reduce the signature of HUMINT collection. Manages a language-training program. Operates in the land, cyber, air, and maritime domains as part of an Army HUMINT collection element in a joint/combined operating environment. Conducts HUMINT operations at every echelon IAW applicable laws, policies, treaties, regulations, and unit SOP.

Advises the commander on a wide range of topics including personnel readiness, medical readiness and training statistics. Responsible for carrying out the commander's plans and programs for the accomplishment of the unit's training objectives and missions; drafts training schedules; tracks unit training files thru DTMS and RCAS by continual review of available publications and directives; prepares requests for training areas and ranges thru RFMSS, TAMIS-R and other items required to support scheduled training; provides technical guidance to junior and senior personnel for MOSQ and schools input thru ATTRS, orders input thru DAMPS and facilitates the enlisted promotion system. Maintains personnel readiness by utilizing human resource information systems IPPSA, DPRO and iPERMS.

**QUALIFICATIONS REQUIRED:** MOS: 35M4L Physical demands rating and qualifications for initial award of MOS. Human Intelligence Collectors must possess the following qualifications: A physical demands rating of moderate. A physical profile of 222221. Qualifying scores. A minimum score of 105 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 102 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. A minimum score of 101 in aptitude area ST on ASVAB tests administered on and after 1 July 2004. Must hold or have the ability to obtain a TOP SECRET (TS) and Sensitive Compartmented Information (SCI) access eligibility requirements to be awarded this MOS. The clearance requirements to attend training are an Interim TS/SCI reflected with DISS or current SSBI with TS/SCI eligibility reflected within DISS. Effective 1 October 2017, all Soldiers accessing or reclassifying into 35M MOS must have a minimum qualifying score on the Defense Language Aptitude Battery (DLAB) of 107 or higher.

\*\*\*Selectee will be required to reclassify into and become qualified as a 35F40 by 01 SEPTEMBER 2024\*\*\*

#### QUALIFICATIONS REQUIRED FOR 35F40:

MOS 35F A physical profile of 222221. Normal color vision. Qualifying scores. A minimum score of 105 in aptitude area ST in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 102 in aptitude area ST on ASVAB tests administered on and after 2 January 2002. A minimum score of 95 in aptitude area ST on ASVAB test administered on and after 2 January 2002 and prior 1 July 2004. Never been a member of the U.S. Peace Corps, except as specified in AR 614-200 (para 3-2.d). Not have information in official military personnel file, Provost Marshal, intelligence, or medical records that would prevent the granting of TS/SCI WITH CI POLY within 12 months. No record of conviction by court-martial. No record of conviction by a civil court for any offense other than minor traffic violations. Must be a U.S. citizen. Soldier and spouse must not have immediate family members that reside in a country where within its boundaries, physical or mental coercion is known to be common practice either against persons accused of acting in the interest of the U.S. or the relatives of such persons to whom they may reasonably be considered to be bound by ties of affection, kinship, or obligation. Immediate family for both Soldier and spouse includes both blood and step-: parents, spouse, children, sisters, brothers, any sole living blood relative, or a person in loco parentis per AR 600-8-10. Have neither commercial nor vested interest in a country within whose boundaries physical or mental coercion is known to be a common practice against persons acting in the interest of the U.S. This requirement applies to the Soldier's spouse as well. Meet career management and development criteria contained in AR 614-200 (Para 6-3) and Army Training Requirements and Resources System Course Catalog. Formal training (completion of MOS 35F10 producing course conducted under the auspices of the U.S. Army Intelligence Center of Excellence (USAICOE), Ft Huachuca, AZ) is mandatory. Be advised that due to the nature of training and assignments, temporary restrictions may be placed on foreign travel both during and after the term of service.

#### SPECIAL INFORMATION

1. Appropriate military uniform will be worn during duty hours.
2. Continuation of tour is subject to findings of the AGR Tour Continuation Board and the Adjutant General.
3. Initial Tour AGR soldiers who do not become MOS/AOC qualified within 12 months will be reassigned to a position for which they are qualified or be separated from the AGR program.
4. Except for mobilization or other emergency, member accepted for tour normally will not be subject to reassignment during the first 18 months of initial tour. After 18 months of initial tour, soldier may be reassigned without consent or without geographical limitations to meet the needs of the service.
5. As a condition of employment, service members are required to attend mandatory PEC training courses associated with their FTS positions. Failure to complete course(s) at PEC within the first year of employment may be cause for reassignment to other FT positions or termination from employment.
6. Must sign a Certificate of Agreement and Understanding prior to being ordered to AGR duty.

**APPLICATION PROCEDURES / REQUIRED DOCUMENTS**

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**  
**APPLICATIONS WILL NOT BE RETURNED!**

**SUBMIT APPLICATION IN ORDER LISTED BELOW**

- ☐ **NGB Form 34-1, DATED 20131111** completed, signed, dated and annotated job number
- ☐ **NGB 22 with BASD**
- ☐ Current copy of Enlisted Record Brief (**ERB**)/Officer Record Brief (**ORB**) (**Board Copy only**)
- ☐ **MEDPROS Report** of current Periodic Health Assessment (**PHA**) within **12 months** and HIV Test within **24 months**
- ☐ **DA Form 3349** must be submitted for Soldiers with Permanent Profiles
- ☐ **ASVAB** scores (**if not reflecting on ERB, submit REDDs report, or Memorandum with new test scores**). Enlisted Only
- ☐ **Height/Weight Standards- Current** IAW AR 600-9; and provide Tape Test **DA Form 5500 (Males), DA Form 5501 (Females)**. (**HT/WT is only valid for 6 months**)-DTMS Screenshots will be accepted as well.
- ☐ **ACFT Card or DTMS Screenshot** Current Army Physical Fitness retention standards IAW AR 40-501
- ☐ **NCOERs/OERs THREE latest** and as available for junior Soldier/NCO applicants. (**Gaps in rating periods MUST be explained in writing.**) **Letter of recommendations on individuals not requiring an NCOER/OER.**
- ☐ Unit memo verifying no Flagging Actions.
- ☐ **INITIAL ENTRY ONLY:** (BOTH of the following must be submitted)
  - a) **NGB Form 23B** Retirement Points History Statement
  - b) **DD Form 214s**. Provide all (**Long version copies 2, 4, 7, or 8**), **DD Form 215 or DD Form 220 (if applicable)**
- ☐ Completed questionnaire below

**Questionnaire:**

**Y/N**

- ☐ Are you currently a Maryland Army National Guard Member? \_\_\_\_\_
- ☐ Are you currently AGR? If so, what State? \_\_\_\_\_
- ☐ Are you currently Technician? If so, what State? \_\_\_\_\_
- ☐ Are you currently deployed? If so, what location? \_\_\_\_\_
- ☐ Are you currently on ADOS? If so, with who? & what is the ending date? \_\_\_\_\_

Please provide current telephone number and **Military Email** address (Selection and Non-selection Memos will be sent via **Encrypted Email**): \_\_\_\_\_

Forward application and attachments via **MAIL, EMAIL OR WALK-INS** to Human Resources Office.

**EMAIL**

**SUBMIT ONE PDF DOCUMENT ENTITLED 22-006 HUMAN INTELLIGENCE COLLECTOR / PLATOON SERGEANT (35M4L) TO:**  
[ng.md.mdarng.mbx.mdng-hro-agr@army.mil](mailto:ng.md.mdarng.mbx.mdng-hro-agr@army.mil)

**MAIL**

DO NOT STAPLE, OR DOUBLE SIDE PRINT DOCUMENTS.

Forward application and attachments to: **Human Resources Office**  
**ATTN: NGMD-HRO-AGR**  
**Fifth Regiment Armory**  
**29<sup>th</sup> Division Street**  
**Baltimore, MD 21201-2288**

***Applications must be received in the HRO not later than close of business on the closing date!***  
***Applications received after the closing date will not be considered.***